

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 46

November 13, 2003

**SUBJECT:** FIELD INTERVIEW REPORT, FORM 15.43 - REVISED

**PURPOSE:** This Order revises the Field Interview Report (FI), Form 15.43, to more accurately capture information of investigative contacts to include a space for the date of birth, gang names and moniker of persons with the subject at the time of the investigation. Additionally, a field has been created to record the incident number.

**PROCEDURE:**

**FIELD INTERVIEW REPORT, FORM 15.43 - REVISED.**

The use and distribution of the FI have not changed. The current completion procedure remains in effect with the following additions:

- \* In the "Name" field, "Middle" has been added to capture the subject's middle name;
- \* "Witness" has replaced "Hitchhiker" in the "Subject Info" field;
- \* Under "Persons with subject", fields for "DOB" and "GANG/MONIKER" (if applicable) shall be completed for each subject, and;

**Note:** The number of "Persons with subject" has been reduced from four to two. However, if more than two subjects are present, use the "additional info" field.

- \* Officers shall record the corresponding incident number (if applicable).

**FORM AVAILABILITY:** The Field Interview Report, Form 15.43, will be available for ordering from the Department of General Services, Distribution Center, in about 90 days. A copy of the revised form is attached for reference.

**AUDIT RESPONSIBILITY:** Each operations bureau commanding officer shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

**WILLIAM J. BRATTON**  
**Chief of Police**

Attachment

**DISTRIBUTION "A"**

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OP. LIC. NO		STATE	NAME (LAST, FIRST, MIDDLE)			SUFFIX (JR, ETC.)		
O	F	N				J		
RESIDENCE ADDRESS			CITY	STATE	SEX	DECENT	HAIR	EYES
A		C	S	D	H	E		
HEIGHT	WEIGHT	BIRTHDATE	CLOTHING					
T	W	B						
PERSONAL ODDITIES						PHONE NO.		
BUSINESS ADDRESS/SCHOOL/UNION AFFIL.						SOC. SEC. NO.		
MONIKER/ALIAS						GANG/CLUB		
<b>SUBJ</b> 1 LOITERER 3 SOLICITOR 5 GANG ACTIVITY 7 ON PAROLE <b>INFO</b> 2 PROWLER 4 WITNESS 6 HAS RECORD 8 ON PROBATION						<input type="checkbox"/> <b>DRIVER</b> <input type="checkbox"/> <b>PASSENGER</b>		
V	YEAR	MAKE	MODEL	TYPE	COLOR	VEH. LIC. NO.	TYPE	STATE
E	INT COLOR	I N T	1 BUCKET SEAT 2 DAMAGED INSIDE	E X T	1 CUST. WHEELS 2 PAINTED MURAL	3 LEVEL ALTER 4 RUST/PRIMER	5 CUST. PAINT 6 VINYL TOP	
H	BODY	1 DAMAGE 2 MODIFIED	3 STICKER 5 RIGHT	4 LEFT 7 REAR	WIN-DOWS	1 DAMAGE 2 CUST. TINT	3 CURTAINS 4 LEFT 5 RIGHT	6 FRONT 7 REAR
<b>Persons with subject</b>								
NAME (LAST, FIRST)				DOB	SEX	GANG/MONIKER		
NAME (LAST, FIRST)				DOB	SEX	GANG/MONIKER		
SUBJECT'S BIRTHPLACE:		CITY	COUNTY	STATE	COUNTRY			
ADDITIONAL INFO (ADDITIONAL PERSONS, BOOKING NO., NARRATIVE, ETC.)								
DATE	TIME	LOCATION					RD	
OFFICER			SERIAL NO.	OFFICER			SERIAL NO.	
FIELD INTERVIEW 70-1543.0 (R 11/03)		INCIDENT NO.			DIVISION	DETAIL	SUPV. INITS.	

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